DIRECTIONS FOR SUBSCRIBING TO SENATE BILL 562
The Californians for a Healthy California Act (Lara, Atkins)

To see the text of SB 562, go to: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB562

After you see the current text of SB 562, you can subscribe to receive emails of the changes to the bill. This process takes several steps. This process assumes you do not currently subscribe to any other California legislation. In other words, this process assumes you are registering to subscribe to a bill for your first time.

1. In the page with the text of SB 562, https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB562, there will be tabs at the top of the page. Click the tab **My Subscriptions**

2. You will go to this page: https://leginfo.legislature.ca.gov/faces/loginClient.xhtml?destPage=billTrackingList.xhtml The page will show two blank text boxes, "Email Address" and "Password." There are also two options, "Forgot Password" and "Registration."

3. Click **Registration**. You must fill out a "New User Registration form." (In other words, you are starting the process to create your own password.)

4. Fill out the fields in the form. Then click the **Submit** button.

5. You will briefly see a page with the message, "Registration Successful." Then you will automatically go to this page: https://leginfo.legislature.ca.gov/faces/faces/loginClient.xhtml?destPage=home.xhtml In the text box for "Email Address," your email will be filled in. The text box for "Password" will be blank.

6. Also, very soon after you click the **Submit** button in Step 5 above, you will receive an email from "CALegInfo.Notification.PROD@lc.ca.gov" and the subject line will say, "Re: California Legislative Information Temporary Password." In this email, you will receive a password. Because the password is temporary, you will have to create your own password.

8. On the page, https://leginfo.legislature.ca.gov/faces/faces/loginClient.xhtml?destPage=home.xhtml, key-enter (or copy and paste) the password that you received in the email. Then click the **Login** button.

9. You will see a page that says, "To reset your password, enter the following."

10. Key-enter your own password and then re-enter your password. Then click the **Change Password** button.

11. You will see the **Welcome** page for California Legislative Information.

12. Key-enter the bill number (562) and click the **Go** button.

13. You will see a page with a tab that says "Bill Search," and below it says, "Bills Returned: 2." Click **SB-562**.

14. You will see the page with the text for SB 562, http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180SB562. Click the tab **My Subscriptions**. (You will go to a different page than in Step 2 above.)

15. After **ADD A NEW BILL TO TRACK**: select **SB** in the drop-down menu and key-enter **562** in the **Measure Number** text-box. Then click the **Submit** button.

16. You will see a chart, "Select Bill Tracking Notification Points." Click the **Select All** check-box in the upper right corner of the chart. (Or, if you want, click the check-box for a different option.) Then click the **Add Notifications** button.

16. You've completed the process for subscribing to email updates for SB 562.